



NON-ACADEMIC POSITION SPORTS COACH

TO COMMENCE JANUARY, 2019

Position Description	Sports Coach
Reporting to	Sportsmaster
Agreement / Award	NSW Support and Operational Multi-Enterprise Agreement 2017
Minimum Hours	Negotiable

Mission Statement

The mission of Trinity Grammar School is to provide a thoroughly Christian education for its boys, imparting knowledge and understanding of the world we live in, recognising the importance of spiritual qualities in every sphere of learning and living. The School actively encourages its students to grow in wisdom and stature and in favour with God and Man.

Purpose of the position:

The role of the Sports Coach is to share knowledge and understanding of game specific skills and develop student affiliation towards sport and athletic pursuits.

This role will carry out the responsibilities of the position as detailed below, in a fashion and manner which is consistent with the School's Mission Statement and Educational Philosophy as recorded in the Handbook. It is vital that contact with staff, students, parents and visiting schools be in a positive and purposeful manner that contributes to the honourable image of the School and the ideals of School sport.

As the Sports coach is required to mark the roll using a mobile device, the cost of the mobile device data required to undertake this activity has been included in the above award hourly rate paid to coaches.

It is an expectation of the School that our coaches present themselves in a professional manner. Sporting attire must be modest and adhere to WHS sun-safe requirements and where possible should include a Trinity issued polo shirt and plain coloured shorts or pants.

Specific Roles/Duties/Responsibilities

Working in close collaboration with and under the direction of the Sportsmaster and Sports Directors

1. Prepare and deliver appropriate and engaging services and coaching sessions in line with the School's ethos.
2. Act as the point of contact for all students, parents and other staff in regards to the specifically assigned activity and related matters.
3. Prescribe and actively support inclusive and age appropriate knowledge and skill development for the students.
4. Provide appropriate training and practice on warm-up and cool-down routines for students to minimize injury risks
5. Work collaboratively with the Sportsmaster, Sports Directors, Masters'-in-Chage (MIC) and other staff, to encourage a positive experience outside of the classroom.
6. Provide feedback through the appropriate channels of programme, student achievement and peer coach development, results and team changes.
7. Assist with the functional operations of the Sports Programme at Trinity

Regular tasks

1. Unpack storage sheds and set up activities and drills prior to training commencing
2. Mark attendance rolls and update MIC on team selection
3. Pack up equipment, clean area and appropriately place equipment in storage areas, adhering to Workplace, Health and Safety guidelines as relevant.
4. Provide recommendations for new equipment that may be required to improve programme outcomes.
5. Attend all Saturday and additional fixtures for your assigned group / team.

Pastoral

1. Adhere to the Trinity Grammar School Code of Conduct and engender a commitment to the Code in all Sport members.
2. Follow up with the School Nurse regarding any reported injuries from the training sessions.
3. Liaise with all supervisors on student absences and, with the assistance of the Sportsmaster, administer the Discipline Procedures as appropriate.

Administrative

1. Demonstrate excellent organisation and communication skills at all times.

Personal Qualities and Requirements

	Essential	Desirable
Academic / Professional Qualifications	<ul style="list-style-type: none">→ Valid NSW Working with Children Check→ Current Senior First Aid and/or CPR and Emergency Care Certificate	<ul style="list-style-type: none">→ Formal training in Coaching in relevant (or related) sport
Work Experience and skills	<ul style="list-style-type: none">→ Knowledge and/or experience in the provision of sports program	<ul style="list-style-type: none">→ Ability to demonstrate leadership of team coaching initiatives
Personal Qualities / behavioural traits	<ul style="list-style-type: none">→ Excellent organisational skills→ Efficient administrative skills→ High level communication skills→ High level interpersonal skills	<ul style="list-style-type: none">→ Strong attention to detail→ Experience in effectively managing challenging conversations

- > All applications must be made on our standard application form (please see instructions below).
- > Applications not made on our standard form will not be considered.
- > Applications close 4pm on Thursday 29 November 2018.
- > No agencies please.

[Click here to complete an application form](#)