



Trinity Grammar School



ACADEMIC POSITION CASUAL TEACHERS PRIMARY AND SECONDARY

Trinity Grammar School, at our Preparatory School, (Strathfield), Junior School (Summer Hill), Middle and Senior Schools (Summer Hill), requires a number of people to join the "supply teacher" list. New and experienced teachers, interested in teaching on a Casual basis (Pre-Kindergarten to Year 12) are invited to apply.

NOTE: Applicants MUST have a current Working With Children Number for NSW and hold accreditation with the Board of Studies, Teaching and Educational Standards (BOSTES) (formerly the NSW Institute of Teachers). Please ensure that your application form includes your WWC Number and BOSTES accreditation.

General Information

Trinity Grammar School is the largest Anglican Boys' day and boarding School in NSW with an enviable reputation and tradition for serving the educational needs of boys and young men over a number of generations. The School has campuses located in Strathfield (Preparatory School), Summer Hill (Senior, Middle and Junior School), Lewisham and Field Studies Centre at Woollamia. Since its founding in 1913, Trinity has forged a reputation for outstanding academic results, a caring pastoral programme and an emphasis on both traditional and community sports. Trinity has an enrolment of some 2000 boys.

The Senior School is a member of the Combined Associated Schools of New South Wales and joins in the CAS Sports competition, while the Preparatory School and Junior School are members of the Independent Primary School Heads of Australia and participates in the IPSHA Sports and Cultural activities.

All members of staff are appointed by the Head Master and they are responsible to him for the overall performance of their duties. The Head Master delegates his authority to senior staff members for the effective management of the School.

Mission Statement

The mission of Trinity Grammar School is to provide a thoroughly Christian education for its boys, imparting knowledge and understanding of the world we live in, and recognising the importance of spiritual qualities in every sphere of learning and living. The School actively encourages its students to grow in wisdom and stature and in favour with God and man.

1. Position Purpose

Class teachers at Trinity Grammar School are expected to be flexible, enthusiastic, competent and dynamic team members, who actively engage in the daily life of the school, in addition to their specific responsibilities at class level. Their role will include:

1. providing educational leadership;
2. creating a flexible program and classroom environment favorable to boys' learning and their personal growth;
3. establishing an effective rapport with students;
4. motivating students to develop skills, attitudes and knowledge needed to provide a good educational foundation, in accordance with each student's ability; and
5. establishing good relationships with parents and with other staff members.

2. Specific Roles/Duties/Responsibilities

2.1. Learning and Teaching

1. Ensure familiarity with P-6 PYP and NSW Australian Curriculum requirements and stay informed about changes in curriculum
2. Contribute to the development, implementation, monitoring and review of the curriculum and associated policies and programs
3. Contribute to the monitoring of student outcomes and effectiveness of programs and the assessment and reporting of individual student progress
4. Participate in educational committees, and attend professional development meetings eg staff meetings, staff professional development days;
5. Contribute to the implementation of curriculum improvement/development in the Preparatory School or Junior School, respectively
6. Actively engage students in the use of digital resources and new technologies to enhance knowledge capacity and develop research skills
7. Integrate the use of Google Apps and the School learning management system

2.2. Student Behaviour Management

1. Contribute towards the positive tone of the school and promote the self-esteem of students
2. Support the school's Student Behaviour Management Plan

2.3. Communication and Engagement

1. Establish and maintain effective working relationships with teaching staff, support staff, students and parents
2. Contribute to the promotion of a vibrant professional learning community
3. Foster an effective team approach within the staff community

2.4. Wider Involvement

1. Attendance at and support of Chapel Programme
2. Co-curricular involvement - sport and/or equivalent after school activity

2.5. General

1. To perform conscientiously and competently the duties, both teaching and non-teaching, that he/she is assigned by the Head Master from time to time.
2. To maintain such records as may be required by the School.
3. To co-operate with the senior staff in the organisation and management of the School and help promote a team spirit among the staff.
4. To be actively involved in supporting the School co-curricular activities.
5. To be positive in support of the School's traditions and Christian ethos.
6. To help foster good relations between parents, the community and the School and encourage parents to take an interest in the schooling of their sons and to participate in the life of Trinity Grammar School.

- > **All applications must be made on our standard application form** (please see instructions below).
- > Applications not made on our standard form will not be considered.
- > Applications will close when a suitable applicant is found.
- > No agencies please.

Click here to download an
application form

APPLICATION FORM



1.

SAVING AND COMPLETING THE APPLICATION FORM

- Download this application form and save it to your computer using the following naming convention: position_your name.pdf
- Close the website
- Navigate to where you saved the form and open it
- Complete the form onscreen
- Save the completed form

2.

LODGING THE APPLICATION

- Lodge your application by email only to the Head Master's Secretary:

Mrs Deborah Xuereb
dx@trinity.nsw.edu.au

Attach the following items to your email:

- Completed Application Form
- A recent photograph of yourself
- Your Resumé
- A copy of your academic transcripts
- A copy of your NSW Institute of Teachers Statement of Eligibility
- Any further information you would like considered