



PARENT / GUARDIAN LEAVE APPLICATION FORM.

By emailing or faxing this form parents / guardians are confirming the Leave arrangements of their son / ward.

This form also acknowledges that parents / guardians have been in contact with the adult who maybe hosting their son / ward on Leave. It also acknowledges that both parties agree with the arrangements. Furthermore, the Boarder must go directly to the care of his host. Once a Boarder is in his host's care he is their responsibility.

Please note that this form does not guarantee permission for Leave. This remains at the Boarding Housemaster's discretion.

To the Boarding Housemaster,

May my son / ward have permission for the following Leave according to the below details please.

Boarder's Name: **Year:**

DAY **OVERNIGHT/WEEKEND** **EXEAT**

DEPARTURE	RETURN	HOST'S DETAILS
Day:.....	Day:.....	Person visited:.....Relationship:.....
Time:.....	Time:.....	Telephone:.....Address:.....
Date:.....	Date:.....
		Purpose:.....

Mode of Transport: Parent/Guardian Public Transport Other:.....

Signature of Parent/ Guardian:.....Date:.....
(if form is faxed)

This form can be emailed to the Boarding Housemaster on pgibson@trinity.nsw.edu.au or faxed the Boarding Housemaster on 02 9581 6010.

For leave enquiries the Boarding Housemaster may be contacted on 0420 92 33 73, 9581 6068 (WH) or 9581 6022 (AH).